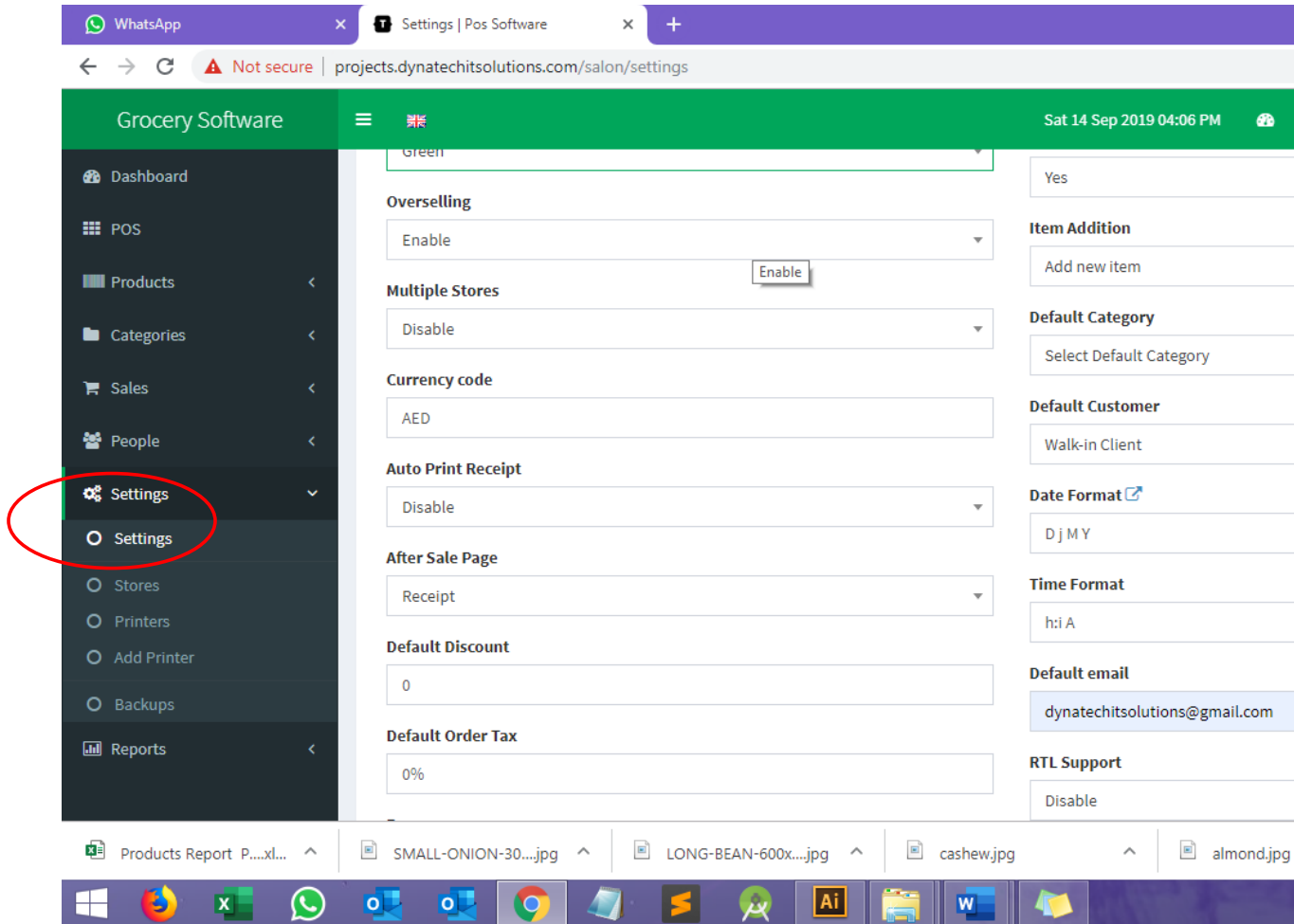


POS SOFTWARE DOCUMENTATION

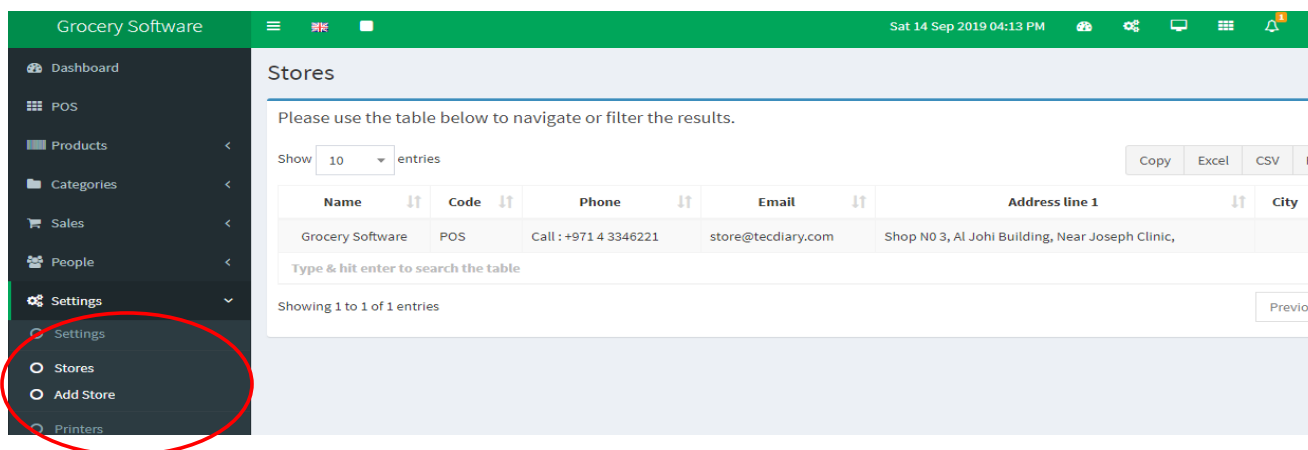
1. User Login
2. Select Settings in the Settings Menu (Left Side)
You can set the default mail, Currency code and some other informations here
You can enable multiple stores here ie, you can manage more than one store .



The screenshot shows the 'Settings' page of the Grocery Software. The left sidebar menu is visible, with 'Settings' highlighted and circled in red. The main content area displays various settings options, including 'Overselling', 'Multiple Stores', 'Currency code', 'Auto Print Receipt', 'After Sale Page', 'Default Discount', and 'Default Order Tax'. The right sidebar contains options like 'Item Addition', 'Default Category', 'Default Customer', 'Date Format', 'Time Format', 'Default email', and 'RTL Support'. The browser address bar shows the URL 'projects.dynatechitsolutions.com/salon/settings'.

Once you fill the information -> Click UPDATE SETTINGS button in the bottom

3. How to add Store



The screenshot shows the 'Stores' page of the Grocery Software. The left sidebar menu is visible, with 'Add Store' circled in red. The main content area displays a table with columns: Name, Code, Phone, Email, Address line 1, and City. The table contains one entry for 'Grocery Software'. The table is titled 'Please use the table below to navigate or filter the results.' and includes a search bar and a 'Showing 1 to 1 of 1 entries' indicator.

Name	Code	Phone	Email	Address line 1	City
Grocery Software	POS	Call : +971 4 3346221	store@tecdiary.com	Shop N0 3, Al Johi Building, Near Joseph Clinic,	

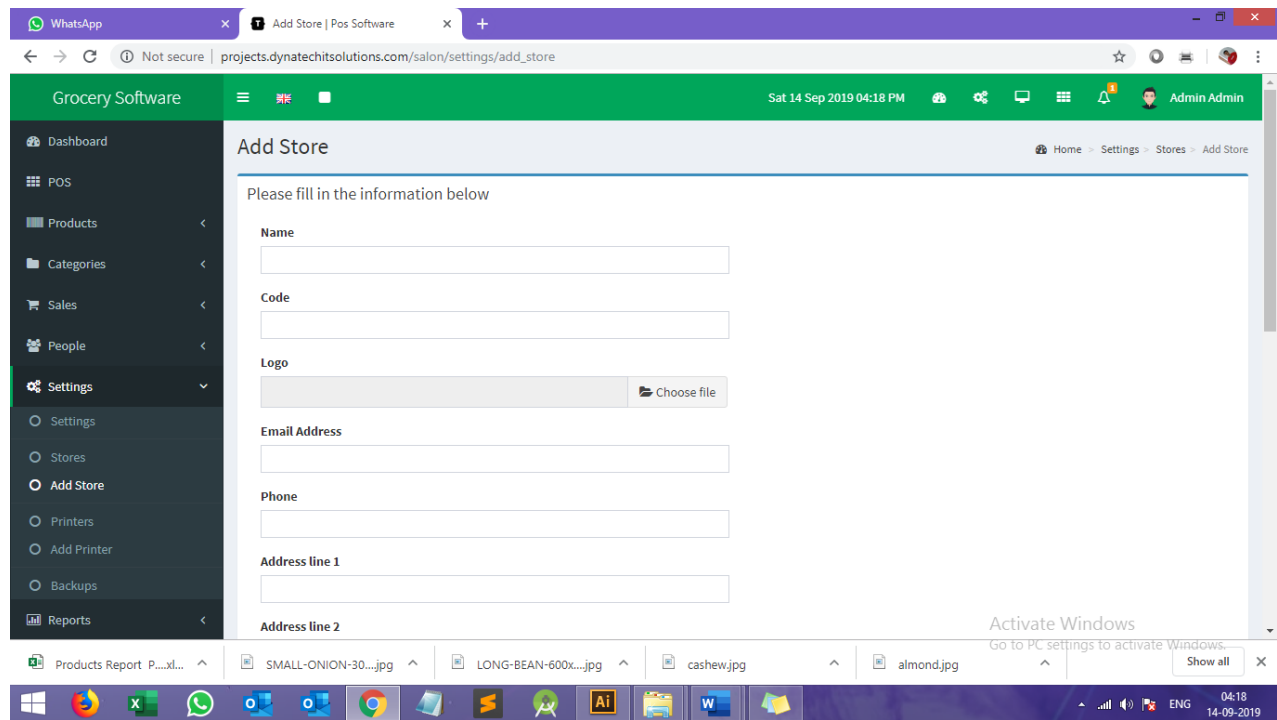
Select Settings ->Stores

Here you can see all the stores you added.

You can edit store information by clicking the box with pencil icon in the right side of the store name
NB: Click EDIT STORE button once you finish editing

To add new store

Select Settings ->Add Store

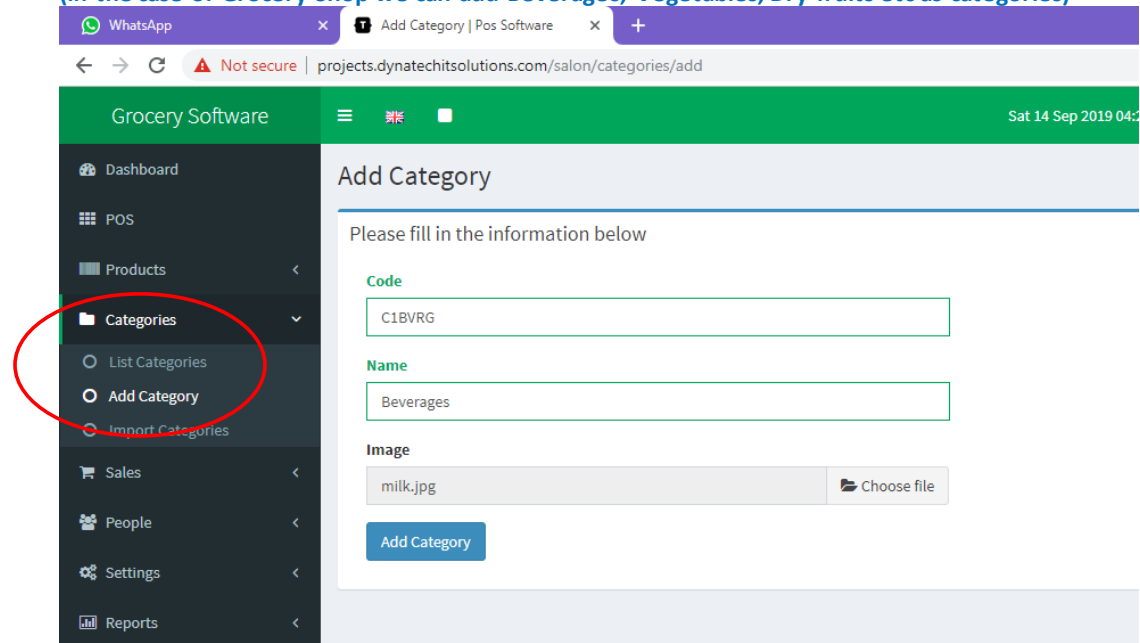


The screenshot shows a web browser window with the URL `projects.dynatechitsolutions.com/salon/settings/add_store`. The application interface has a green header with 'Grocery Software' and a date 'Sat 14 Sep 2019 04:18 PM'. A dark sidebar on the left contains a menu with 'Settings' selected, and 'Add Store' highlighted. The main content area is titled 'Add Store' and contains a form with the following fields: Name, Code, Logo (with a 'Choose file' button), Email Address, Phone, Address line 1, and Address line 2. The Windows taskbar at the bottom shows several open applications and the system tray with the date '14-09-2019' and time '04:18'.

Fill information about your store and save it.

4. How to add categories

(in the case of Grocery Shop we can add Beverages, Vegetables, Dry fruits etc as categories)

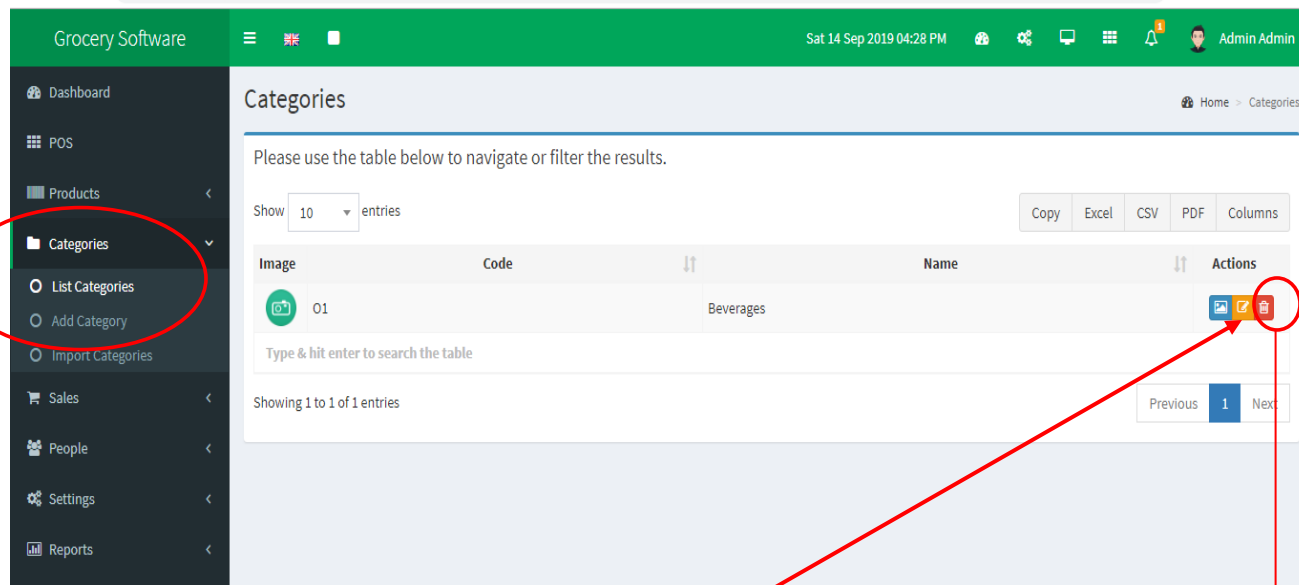


The screenshot shows a web browser window with the URL `projects.dynatechitsolutions.com/salon/categories/add`. The application interface has a green header with 'Grocery Software' and a date 'Sat 14 Sep 2019 04:2...'. A dark sidebar on the left contains a menu with 'Categories' selected, and 'Add Category' highlighted. The main content area is titled 'Add Category' and contains a form with the following fields: Code (containing 'C1BVRG'), Name (containing 'Beverages'), and Image (containing 'milk.jpg' and a 'Choose file' button). A blue 'Add Category' button is at the bottom of the form. A red circle highlights the 'Categories' menu item and the 'Add Category' option in the sidebar.

Select Categories -> Add category

Fill category information and click ADD CATEGORY button

5. How to View all categories and edit it



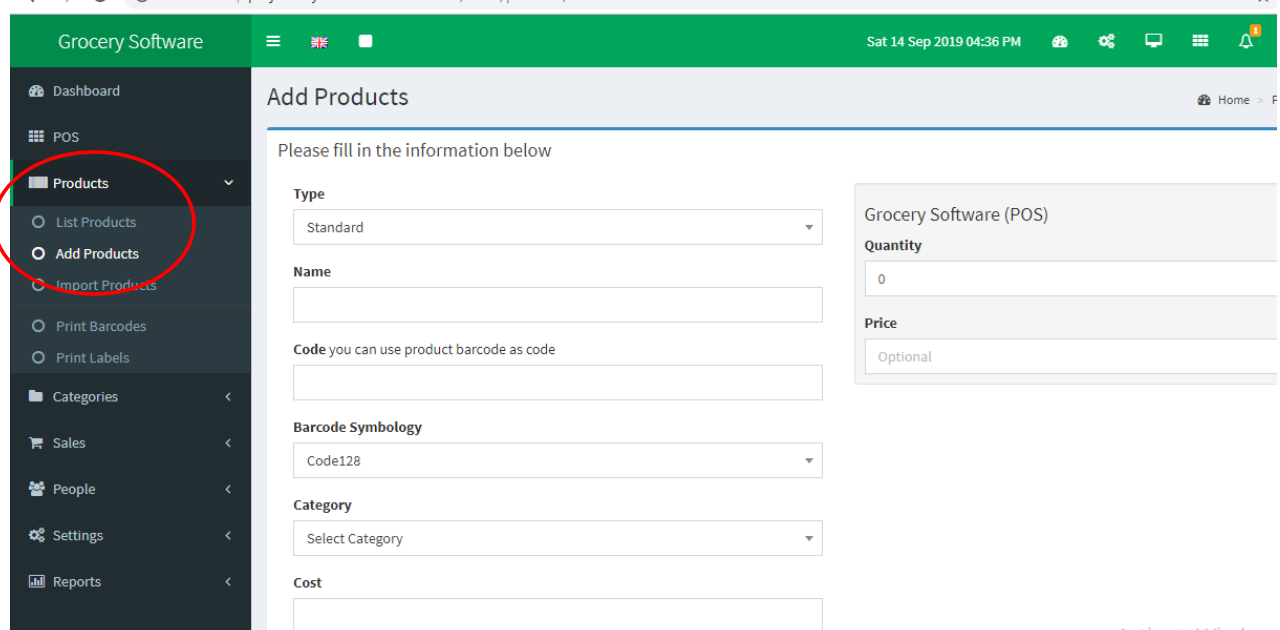
Select categories-> List categories

You can see categories on the right side

To edit Category Click->Box with Pencil Icon of the category you want to edit

To delete / remove category -> Click that Icon (Trash/Bin icon) of the category you want to delete

6. How to add Products

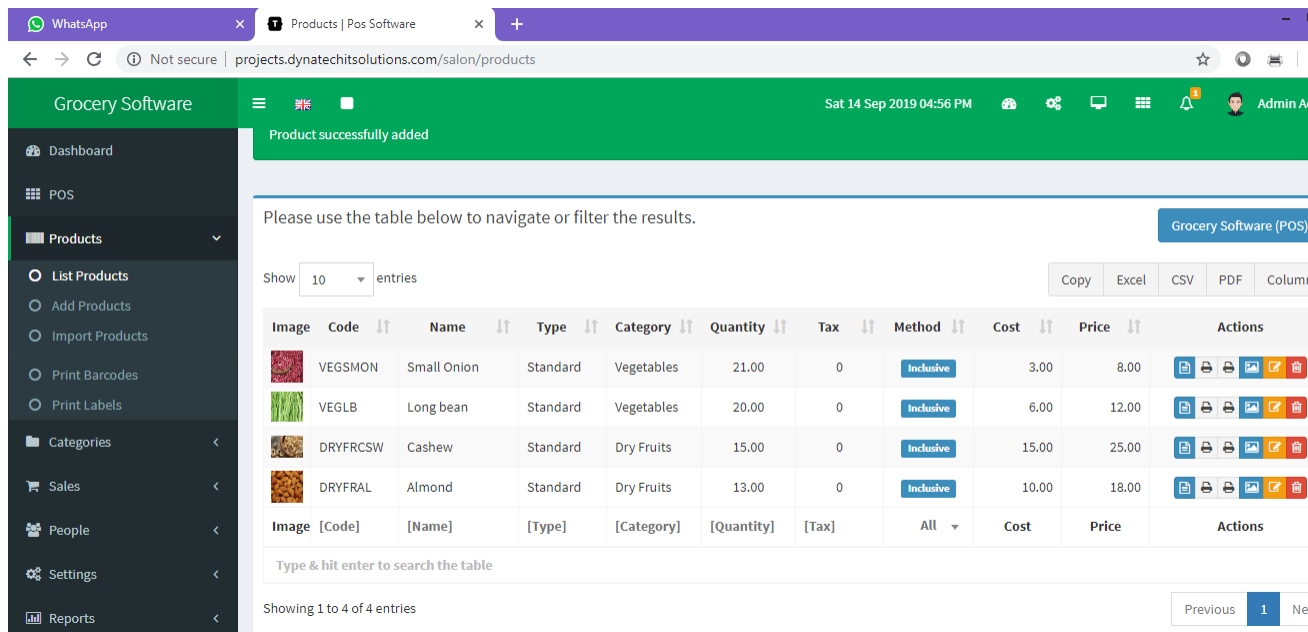


Select Products->Add Products

NB: Select Store (On which store you want to add the product) in the case of multiple store enabled

Fill all fields (category , quantity, name, cost, selling price, alert quantity are the important fields)
And save it.

7. View All Products (Edit, Delete Operations)



Product successfully added

Please use the table below to navigate or filter the results.

Show 10 entries

Image	Code	Name	Type	Category	Quantity	Tax	Method	Cost	Price	Actions
	VEGSMON	Small Onion	Standard	Vegetables	21.00	0	Inclusive	3.00	8.00	
	VEGLB	Long bean	Standard	Vegetables	20.00	0	Inclusive	6.00	12.00	
	DRYFRCSW	Cashew	Standard	Dry Fruits	15.00	0	Inclusive	15.00	25.00	
	DRYFRAL	Almond	Standard	Dry Fruits	13.00	0	Inclusive	10.00	18.00	

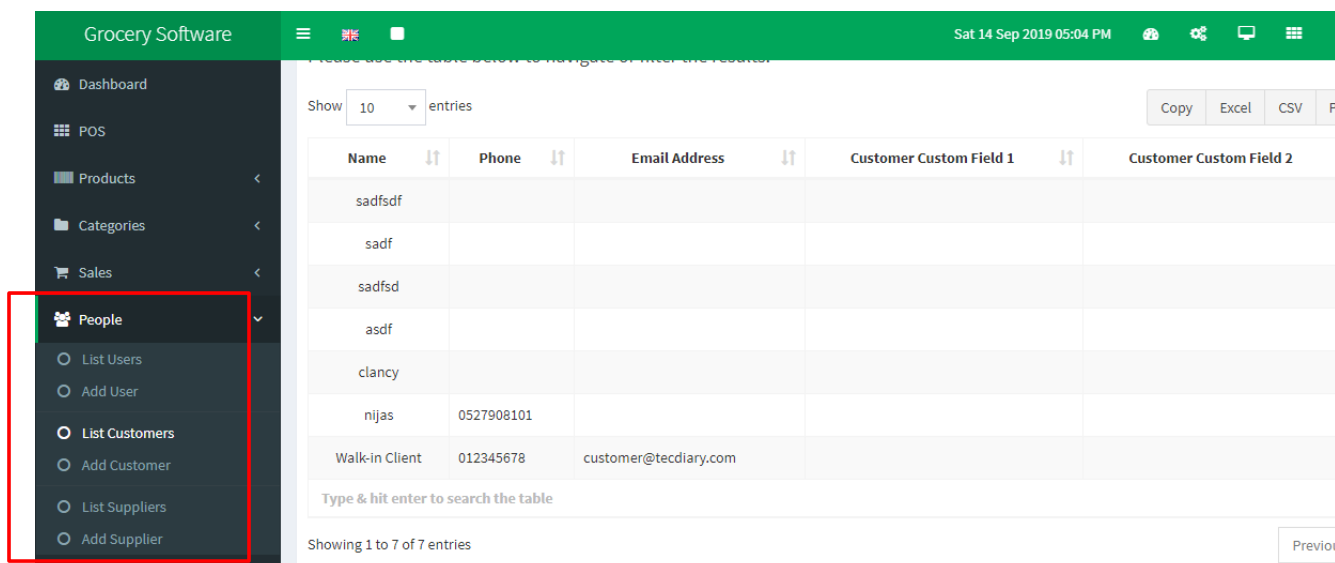
Type & hit enter to search the table

Showing 1 to 4 of 4 entries

Select Products->List Products

You can perform edit and delete operations on products same as categories.

8. How to Add Users, Customers and Suppliers



People

- List Users
- Add User
- List Customers
- Add Customer
- List Suppliers
- Add Supplier

Please use the table below to navigate or filter the results.

Show 10 entries

Name	Phone	Email Address	Customer Custom Field 1	Customer Custom Field 2
sadfsdf				
sadf				
sadfsd				
asdf				
clancy				
nijas	0527908101			
Walk-in Client	012345678	customer@tecdiary.com		

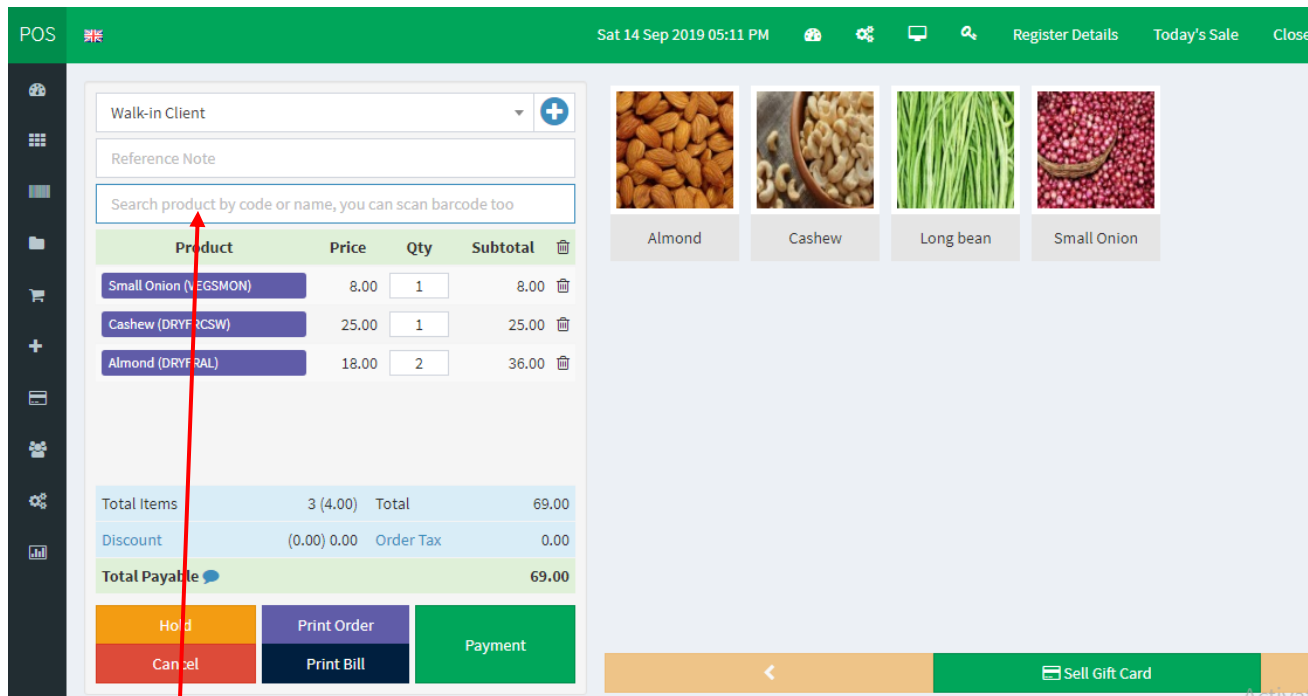
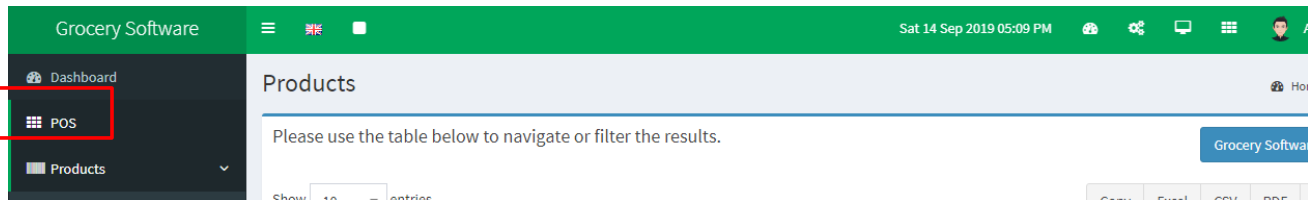
Type & hit enter to search the table

Showing 1 to 7 of 7 entries

- Select People -> Add User for users
- Select People -> add customers for customer
- Select People-> Add Supplier for supplier

9. How to Add purchasing Details

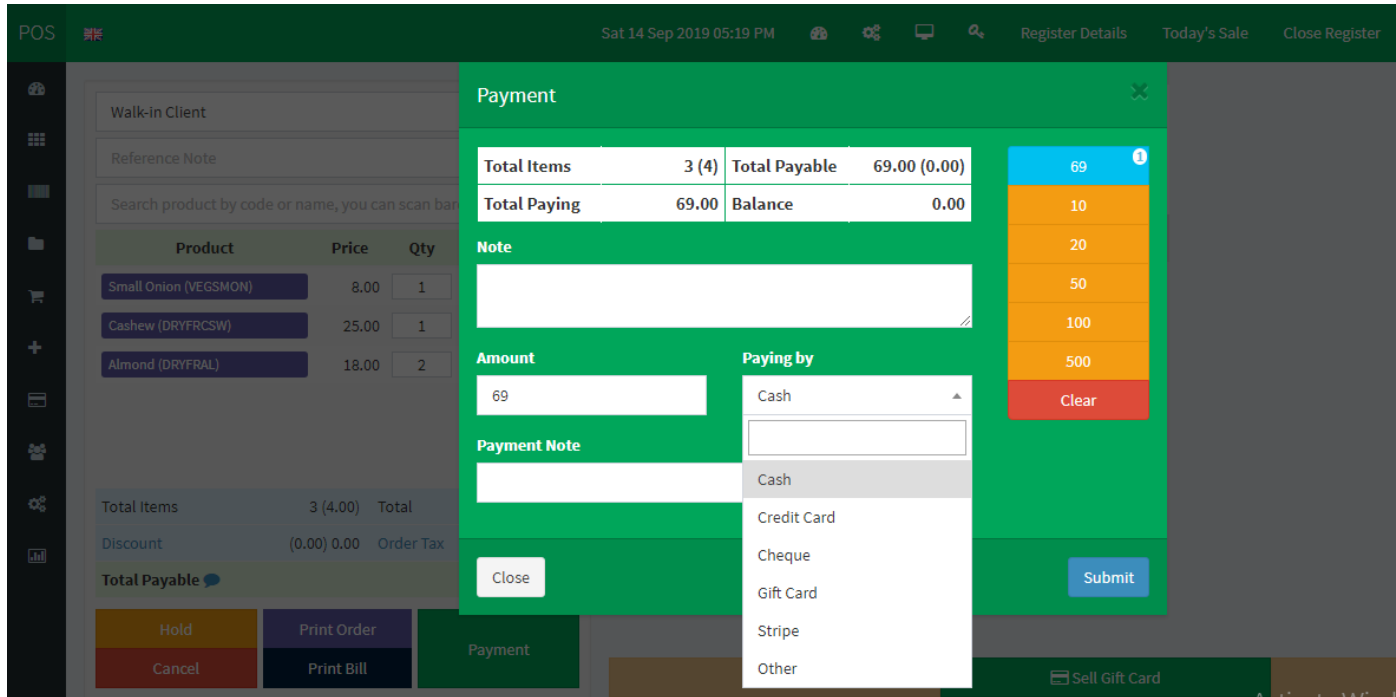
Click POS from the left menu



Select Customer name from the drop down and you will see all products in the right side, you can add product to this customer by drag and drop the product image or search product using the search box and click the product name.

Search Box

We can Update the quantity (Qty)of the product, and we can remove the product from the bill also After select products and quantity **CLICK PAYMENT** button



You will be directed to this box.

Here select the payment method and click **SUBMIT** button

Sale No/Ref: 26
 Customer: Walk-in Client
 Sales Person: Admin Admin

Description	Quantity	Price	Subtotal
Almond	2.00	18.00	36.00
Cashew	1.00	25.00	25.00
Small Onion	1.00	8.00	8.00
Total			69.00
Rounding			0.00
Grand Total			69.00

Paid by: Cash Amount: 69.00 Change: 0

CALL FOR APPOINTMENTS ON
 : +971 4 3346221

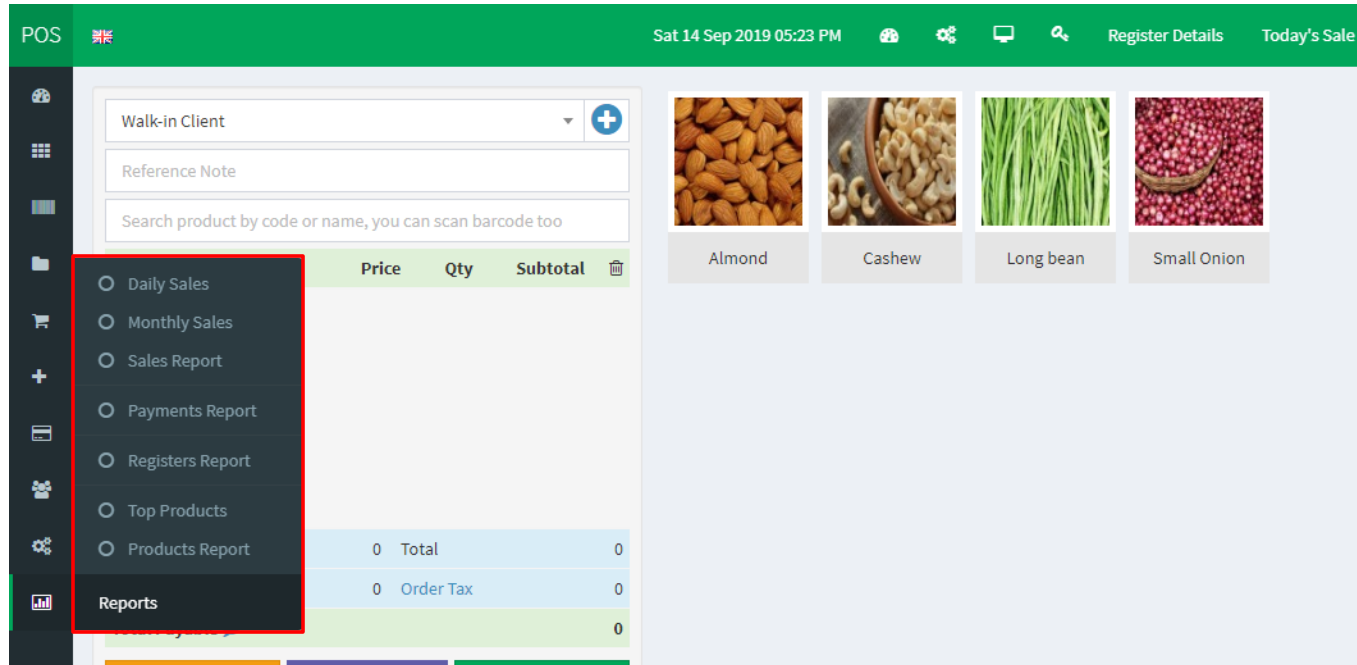
- Print
- EMAIL
- BACK TO POS

Ac
Go

You can take print out of the bill
 To go back to the POS software click **BACK TO POS** button

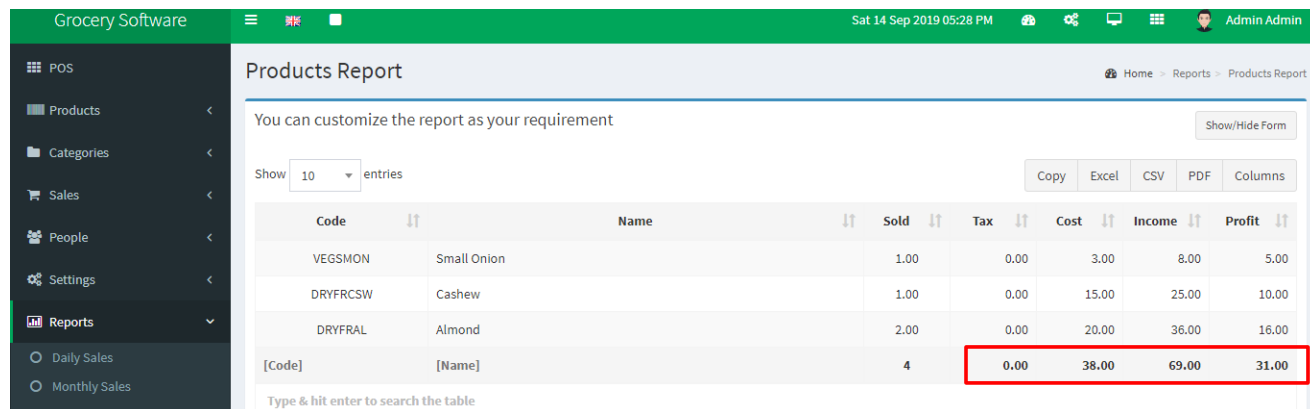
10. How to view the Report

You can see the Daily Sales, Monthly Sales, Sales Report, payment Report, Registers report, Top Products and Product Reports Here.



To view Products Report

Select Reports -> Products Report



Here the Money you spent, income and Profit will be displayed in the bottom